

Girls' Ministries Reporting Changes August 23, 2013

- **Conference and General Project**—We no longer have conference and general project. These have been replaced with the annual Charter Fee.
- **Charter Fee**—The annual charter fee is a flat rate of \$75.00 per church regardless of the number of clubs in operation. This charter fee is split 50/50 between the conference and general Girls' Ministries treasuries. Chartering your GM group is not an option; our guidelines (per the Girls' Ministries Leader's Training Guide) call for every group/church to be chartered on an annual basis.
- **Tithes**—Local churches will still pay 10% tithe (and report stats) via the Electronic Reporting System (ERS) on a monthly basis. It is a more simplified reporting system and is used by all departments. If your conference is not using the Electronic Reporting System, you can download those forms on the IPHC website using the link below: (<http://www.iphc.org/news/monthly-report-forms-now-downloadable-iphc-website>).
- **Girls' Ministries Day Offering**—All chartered churches may receive an annual GM Day offering to be split 50/50 between the conference and local church. **For the conferences using the Electronic Reporting System (ERS), you will need to create your own purpose code so these monies will stay in your conference rather than being sent to the general department.** The purpose code for this offering has been deactivated on the general level, but we are still receiving some GM Day monies from conferences that are not using ERS. We are giving conferences until the end of 2013 to get these changes in place. During that time, we will work with you to ensure that any monies sent in error are returned. Beginning January 1, 2014, any GM Day offering sent to the general treasury will remain here.
- **Baby Hope Club**—If your church uses ERS, find the purpose code for Baby Hope Club and send funds collected to the conference. The conference may then forward that money directly to The Royal Home (ATAM) as a Baby Hope contribution. For churches not using ERS, write Baby Hope in on the form.