

Women's Ministries Reporting Changes August 23, 2013

- **Conference and General Project** - We no longer have conference and general project. These have been replaced with the annual Charter Fee.
- **Charter Fee** – The annual Charter fee is \$75 per church. This charter fee is split 50/50 between the conference and general Women's Ministries treasuries.
- **Tithes** - Local churches will still pay 10% tithe (and report stats) via the Electronic Reporting System (ERS) on a monthly basis. It is a more simplified reporting system and is used by all departments. If your conference is not using the Electronic Reporting System, you can download those forms on the IPHC website using the link below: <http://www.iphc.org/news/monthly-report-forms-now-downloadable-iphc-website>
- **Women's Ministries Day Offering** – All chartered churches may receive an annual WM Day offering to be split 50/50 between the conference and local church. **For the conferences using the Electronic Reporting System (ERS), you will need to create your own purpose code so these monies will stay in your conference rather than being sent to the general department.** The purpose code for this offering has been deactivated on this level, but we are still receiving WM Day monies from conferences that are not using ERS. We are giving conferences until the end of 2013 to get these changes in place. During that time, we will work with you to ensure that any monies sent in error are returned. Beginning January 1, 2014, any WM Day offering sent to the general treasury will remain here.
- **Agnes Robinson Missions Offering** – The name for the Agnes Robinson Missions Offering has been changed to **Christmas 4 Missionaries.** It has been changed in ERS and the project number is 02114PX. Please make a note, there is an Agnes Robinson Memorial still listed in the ERS. This project belongs to Archives and is not part of Women's Ministries.

As most of you know, this is the offering WM receives each year for Christmas gifts for our full time and retired missionaries and we certainly do not want any confusion in getting these funds in the proper place.

- **Special Ministries Offerings** – On the old Women's Ministries report form there is a line item: **½ of 10% Special Emphasis offering to send to General. This 10% withholding is no longer in effect on any level.** We have noticed on some of your reports that this is still being done. Please discontinue this.